

PERMANENT SIGN PERMIT APPLICATION

City of Hawthorne Planning Department
4455 West 126th Street
Hawthorne, CA 90250
(310) 349-2970
Fax: (310) 644-6685

HAWTHORNE MUNICIPAL CODE Section 17.35.050

THE CITY STRONGLY RECOMMENDS THAT SIGNS BE IN ENGLISH

Business Name: _____
Business Address: _____
Business Phone: _____

Business Owner: _____
Owner's Address: _____
Contact Phone: _____ Fax: _____

Applicant: _____
Applicant Address: _____
Contact Phone: _____ Fax: _____

INSTRUCTIONS FOR FILING A PERMANENT SIGN PERMIT APPLICATION:

Submit two (2) copies of the following to the Planning Department:

1. Completed Application
2. Plans
 - a. Site plan (indicate locations of all proposed sign)
 - b. Elevations (indicate locations of all proposed sign)
 - c. Building/tenant space dimensions
 - d. Proposed sign with dimensions
 - e. Structural diagrams and calculations (if applicable)
 - f. Photograph of site

Business Owner's
Signature: _____ Date: _____
Property Owner's
Signature: _____ Date: _____
(if applicable)

PLEASE NOTE: Not all applications can be processed over-the-counter. Fees are based on the value of the signs and are determined and collected by the Building Department. Information regarding fees cannot be obtained over the telephone. Permits issued under this application are valid until the sign is modified (including repainting, face changes, additions, etc.).