

**City of Hawthorne Department of Building & Safety
Requirements for plan check submittal**

City of Hawthorne

4455 W. 126th Street Hawthorne, CA 90250 (310) 349-2990

*If you are submitting plans for review minimum size sheets should be (24"x:30") and the cover sheet must have the following information:

- A) Owner Full Name
- B) Owner Address
- C) Address of Project
- D) Name, Address & Phone Number! Of person(s) preparing plans
- E) Legal Description of Project
- F) Scope of work:
- G) Occupancy Group or Groups
- H) Construction Type
- I) Existing Square Footage
- J) Demo Square Footage
- K) Remodel Square Footage
- L) New Square Footage
- M) This note shall appear in bold letters" All Work shall comply with the following codes to include local amendments ".

2010 CBC / 2010 CRC

2010 CEC

2010CMC

2010CPC

2010 CEC (Energy)

*Plan sets must include one (1) plot .plan showing property as existing and one (1) plot plan showing new construction. Both Plot Plans must be fully dimensioned, to include complete elevations, architectural and structural including details.

*Commercial projects must have all trades (Elec, Mech, Plumb) submitted separate from the structural plans. Trades may be plan checked by an outside plan checker. Two sets of each trade will "be required to be sent to the plan checker. Each trade will be given its own plan check number.

*The third set of plans is for the L.A. County assessor and is required at final submittal.

* When submitting plan for re-check, return the marked up set along with three (3) new corrected sets and all supporting paperwork.

***** IF FIRE DEPARTMENT PLAN CHECK IS REQUIRED 3 ADDITIONAL SETS MUST BE SUBMITTED*****

*ANY FURTHER REQUIREMENTS WILL BE NOTED AT TIME OF PLAN CHECK.

*YOU MUST CONTACT THE PLANNING, PUBLIC WORKS AND FIRE DEPARTMENTS TO OBTAIN THEIR INDIVIDUAL REQUIREMENTS:

Planning Department - (310) 349-2970 Public Works - (310) 349-2980 Fire Department - (310) 263-2732