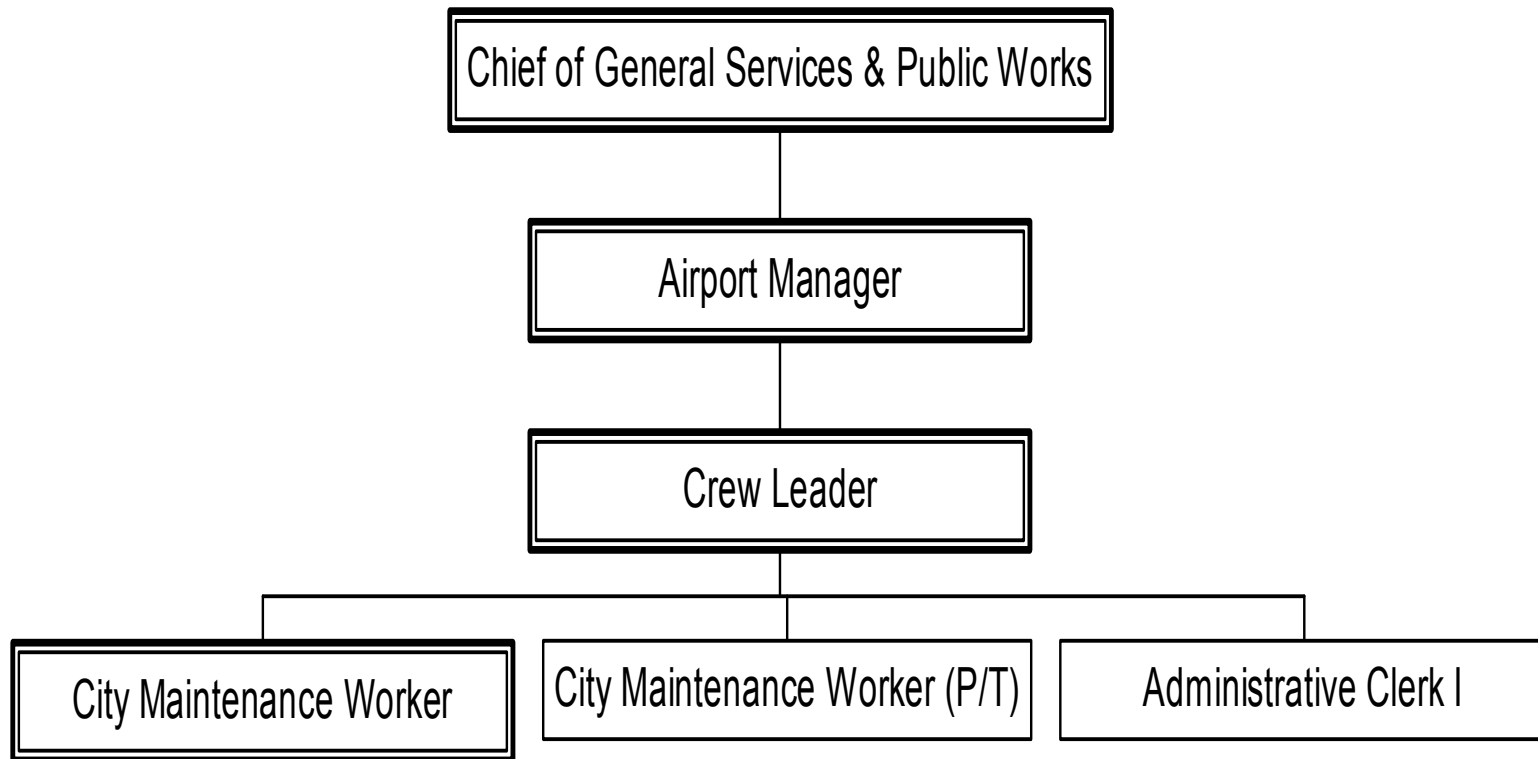


# Airport



**Fund**  
**Department**

**520 Airport**  
**35 Airport**

**Program Summary**

**Program Description**

The Airport Staff is responsible for the operation and safety management of the Hawthorne Municipal Airport in accordance with FAA regulations. Staff is comprised of a Manager, three full time and two part-time employees. Manager is in charge of all airfield, aircraft and pilot safety issues, prepares budgets and projections, applies for federal and state grants, negotiates leases, supervises consultants for Master Plan, environmental, filming, and other projects, acts on directives from the FAA, City Council and City Manager. Administrative Staff is responsible for gate key access system, financial and general files, daily transit parking monitoring, vehicle parking issues, signage, airfield and other area security, runway surface and lighting inspection/repairs, tower maintenance/repairs, storm water monitoring, and pilot safety issues. On January 1, 2005, the City entered into a Lease Agreement with Hawthorne Airport, LLC, and their management company handles all tenant issues: billing, accounting, collections, hangar rental, maintenance and inspection, aircraft tiedowns, daily transit parking fees; also building maintenance and repair, custodial issues, electrical and plumbing.

| <u>Expenditure Summary</u>     | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|--------------------------------|---------------------------------|---------------------------------|---|---|
| 3503 Airport Administration \$ | 988,394                         | \$ 953,751                      | \$ 856,480  | \$ 856,480  |
| 3505-259 AIP Grant 2002        | 0                               | 37,136                          | 285,516   | 285,516   |
| 3505-260 AIP Grant 2003        | 0                               | 17,196                          | 132,804   | 132,804   |
| 3505-262 AIP Grant 2005        | 0                               | 102,704                         | 112,296   | 112,296   |
| 3505-263 AIP Grant 2006        | 0                               | 0                               | 300,000   | 300,000   |
| Program Total                  | 988,394                         | 1,110,787                       | 1,687,096   | 1,687,096   |

**Fund  
Department**

**520 Airport  
35 Airport**

| <u>Personnel Summary</u>      | <u>Actual<br/>2004-05</u> | <u>Budget<br/>2005-06</u> | <u>City Mgr<br/>Recommended<br/>2006-07</u> | <u>City Council<br/>Adopted<br/>2006-07</u> |
|-------------------------------|---------------------------|---------------------------|---|---|
| Full Time Positions:          |                           |                           |   |   |
| Manager of Airport            | 0.00                      | 0.00                      | 0.65  | 0.65  |
| Director of Airport           | 0.00                      | 1.00                      | 0.00  | 0.00  |
| Director of Building & Safety | 0.50                      | 0.00                      | 0.00  | 0.00  |
| Airport Office Manager        | 1.00                      | 0.00                      | 0.00  | 0.00  |
| Crew Leader                   | 1.00                      | 1.00                      | 1.00  | 1.00  |
| Skilled City Maint. Worker    | 1.00                      | 1.00                      | 0.00  | 0.00  |
| City Maintenance Worker       | 1.00                      | 1.00                      | 1.00  | 1.00  |
| Part Time Posistions:         |                           |                           |   |   |
| City Maintenance Worker       | 1.00                      | 1.00                      | 1.00  | 1.00  |
| Admin. Clerk I                | 0.00                      | 0.00                      | 1.00  | 1.00  |
| Secretary                     | 0.00                      | 1.00                      | 0.00  | 0.00  |
| Total                         | 5.50                      | 6.00                      | 4.65  | 4.65  |

## Expenditures and Appropriations

**Fund**  
**Department**  
**Program**
**520 Airport**  
**35 Airport**  
**3503 Airport Administration**

| Object<br>Number         | Description                      | Actual<br>2004-05 | Budget<br>2005-06 | City Mgr<br>Recommended<br>2006-07 | City Council<br>Adopted<br>2006-07 |
|--------------------------|----------------------------------|-------------------|-------------------|------------------------------------|------------------------------------|
| 4001                     | Salaries Full Time               | \$ 407,830        | \$ 317,682        | \$ 190,625                         | \$ 190,625                         |
| 4002                     | Salaries Part Time               | 36,949            | 60,726            | 73,960                             | 73,960                             |
| 4010                     | Salaries Overtime                | 3,154             | 2,000             | 4,000                              | 4,000                              |
| 4014                     | Sick Leave                       | 11,266            | 11,620            | 2,902                              | 2,902                              |
| 4031                     | PERS Retirement & Pick-Up (EPMC) | 90,771            | 65,380            | 56,654                             | 56,654                             |
| 4032                     | Medicare                         | 3,131             | 3,933             | 1,784                              | 1,784                              |
| 4034                     | Compensation Insurance           | 30,084            | 36,988            | 25,878                             | 25,878                             |
| 4035                     | Health Insurance Benefits        | 0                 | 0                 | 8,678                              | 8,678                              |
| 4036                     | Unemployment Insurance           | 1,068             | 1,154             | 794                                | 794                                |
| 4037                     | PARS                             | 18                | 190               | 0                                  | 0                                  |
| 4039                     | PERS - POB Contribution          | 0                 | 20,723            | 26,744                             | 26,744                             |
| Total Personnel Services |                                  | 584,271           | 520,396           | 392,019                            | 392,019                            |
| 4051                     | Contract Services                | 21,373            | 40,000            | 31,000                             | 31,000                             |
| Total Contract Services  |                                  | 21,373            | 40,000            | 31,000                             | 31,000                             |
| 4101                     | Office Supplies                  | 3,884             | 2,581             | 4,000                              | 4,000                              |
| 4115                     | Duplicating Costs                | 0                 | 0                 | 4,000                              | 4,000                              |
| 4151                     | Operating Supplies               | 3,466             | 3,600             | 9,000                              | 9,000                              |
| 4156                     | Janitorial Supplies              | 3,047             | 500               | 5,000                              | 5,000                              |
| 4161                     | Uniforms & Safety Equipment      | 1,034             | 1,000             | 1,000                              | 1,000                              |
| 4201                     | Repair & Maintenance Supplies    | 3,491             | 5,634             | 5,500                              | 5,500                              |
| 4202                     | Building Maintenance             | 30,307            | 42,300            | 20,000                             | 20,000                             |
| 4203                     | Equipment Maintenance            | 397               | 1,423             | 1,000                              | 1,000                              |
| 4205                     | Office Equipment Maintenance     | 79                | 0                 | 0                                  | 0                                  |
| 4207                     | Paving Expense                   | 2,035             | 0                 | 0                                  | 0                                  |
| 4251                     | Small Tools & Minor Equipment    | 710               | 200               | 700                                | 700                                |
| 4305                     | Telephone                        | 5,493             | 4,882             | 4,000                              | 4,000                              |
| 4407                     | Liability Insurance              | 31,785            | 23,253            | 26,000                             | 26,000                             |
| 4453                     | Equipment Rental                 | 49,716            | 53,976            | 57,120                             | 57,120                             |
| 4454                     | Office Equipment Rental          | 1,463             | 0                 | 0                                  | 0                                  |
| 4465                     | Leased Equipment                 | 0                 | 2,274             | 0                                  | 0                                  |
| 4510                     | Dues & Subscriptions             | 115               | 300               | 300                                | 300                                |
| 4518                     | In-Service Training              | 110               | 0                 | 500                                | 500                                |
| 4533                     | Promotion                        | 2,337             | 3,000             | 3,000                              | 3,000                              |
| 4542                     | Travel, Conference & Meetings    | 648               | 2,000             | 3,000                              | 3,000                              |
| 4544                     | Utilities                        | 29,386            | 13,298            | 12,000                             | 12,000                             |
| 4599                     | Depreciation Expense             | 164,895           | 150,000           | 160,000                            | 160,000                            |
| 4615                     | Liability Insurance Allocation   | 10,116            | 8,040             | 4,885                              | 4,885                              |
| 4618                     | Cost Allocation                  | 36,850            | 53,034            | 90,456                             | 90,456                             |

Expenditures and Appropriations

**Fund**  
**Department**  
**Program**

**520 Airport**  
**35 Airport**  
**3503 Airport Administration**

| <u>Object</u><br><u>Number</u> | <u>Description</u>             | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---|---|
| 4656                           | Notes & Loan Repayments        | \$ 0                            | \$ 0                            | \$ 0  | \$ 0  |
|                                | Total Maintenance & Operations | 381,364                         | 371,295                         | 411,461   | 411,461   |
| 4730                           | Improvements Other Than Bldg   | 0                               | 20,000                          | 20,000  | 20,000  |
| 4740                           | Machinery & Equipment          | 1,387                           | 2,060                           | 2,000   | 2,000   |
|                                | Total Capital Outlay           | 1,387                           | 22,060                          | 22,000  | 22,000  |
|                                | GRAND TOTAL                    | 988,394                         | 953,751                         | 856,480   | 856,480   |

Expenditures and Appropriations

**Fund  
Department  
Program  
Sub-Program**

**520 Airport  
35 Airport  
3505 Airport Improvement Project  
259 2002 Grant**

| <u>Object<br/>Number</u> | <u>Description</u>             | <u>Actual<br/>2004-05</u> | <u>Budget<br/>2005-06</u> | <u>City Mgr<br/>Recommended<br/>2006-07</u> | <u>City Council<br/>Adopted<br/>2006-07</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|---|
| 4051                     | Contract Services              | \$ 0                      | \$ 35,534                 | \$ 254,853                                  | \$ 254,853                                  |
| 4620                     | City Matching for Grants       | 0                         | 1,602                     | 30,663                                      | 30,663                                      |
|                          | Total Maintenance & Operations | 0                         | 37,136                    | 285,516                                     | 285,516                                     |
|                          | GRAND TOTAL                    | 0                         | 37,136                    | 285,516                                     | 285,516                                     |

Expenditures and Appropriations

**Fund**  
**Department**  
**Program**  
**Sub-Program**

**520 Airport**  
**35 Airport**  
**3505 Airport Improvement Project**  
**260 2003 Grant**

| <u>Object</u><br><u>Number</u> | <u>Description</u>       | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|--------------------------------|--------------------------|---------------------------------|---------------------------------|---|---|
| 4051                           | Contract Services        | \$ 0                            | \$ 15,594                       | \$ 119,406  | \$ 119,406  |
| 4620                           | City Matching for Grants |                                 | 1,602                           | 13,398  | 13,398  |
| Total Maintenance & Operations |                          | 0                               | 17,196                          | 132,804   | 132,804   |
| GRAND TOTAL                    |                          | 0                               | 17,196                          | 132,804   | 132,804   |

Expenditures and Appropriations

**Fund  
Department  
Program  
Sub-Program**

**520 Airport  
35 Airport  
3505 Airport Improvement Project  
262 2005 Grant**

| <u>Object<br/>Number</u> | <u>Description</u>             | <u>Actual<br/>2004-05</u> | <u>Budget<br/>2005-06</u> | <u>City Mgr<br/>Recommended<br/>2006-07</u> | <u>City Council<br/>Adopted<br/>2006-07</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|---|
| 4051                     | Contract Services              | \$ 0                      | \$ 102,540                | \$ 101,710                                  | \$ 101,710                                  |
| 4620                     | City Matching for Grants       |                           | 164                       | 10,586                                      | 10,586                                      |
|                          | Total Maintenance & Operations | 0                         | 102,704                   | 112,296                                     | 112,296                                     |
|                          | GRAND TOTAL                    | 0                         | 102,704                   | 112,296                                     | 112,296                                     |



Expenditures and Appropriations

**Fund  
Department  
Program  
Sub-Program**

**520 Airport  
35 Airport  
3505 Airport Improvement Project  
262 2005 Grant**

| <u>Object<br/>Number</u> | <u>Description</u>             | <u>Actual<br/>2004-05</u> | <u>Budget<br/>2005-06</u> | <u>City Mgr<br/>Recommended<br/>2006-07</u> | <u>City Council<br/>Adopted<br/>2006-07</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|---|
| 4051                     | Contract Services              | \$ 0                      | \$ 0                      | \$ 300,000                                  | \$ 300,000                                  |
|                          | Total Maintenance & Operations | 0                         | 0                         | 300,000                                     | 300,000                                     |
|                          | GRAND TOTAL                    | 0                         | 0                         | 300,000                                     | 300,000                                     |

**Fund**  
**Department**

**560 Sewer Fund**  
**91 Sewer**

**Program Summary**

**Program Description**

This program maintains sanitary sewers. Sanitary sewers are routinely flushed to keep lines clean and free flowing. Storm sewer catch basins are cleaned to prevent back-up of storm water and sewer overflows. In addition, this program funds the capital improvements to the City's sewer infrastructure.

| <u>Expenditure Summary</u> | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|----------------------------|---------------------------------|---------------------------------|---|---|
| 9101 Sewer Maintenance     | \$ 443,626                      | \$ 560,587                      | \$ 744,380  | \$ 744,380  |
| 9101-724 Capital Project   | 0                               | 0                               | 500,000   | 500,000   |
| 9102 Capital Project       | 23,663                          | 0                               | 0   | 0   |
| <b>Program Total</b>       | <b>467,288</b>                  | <b>560,587</b>                  | <b>1,244,380</b>  | <b>1,244,380</b>  |

| <u>Personnel Summary</u>    | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|-----------------------------|---------------------------------|---------------------------------|---|---|
| Full Time Positions:        |                                 |                                 |   |   |
| Chief of Gen Svcs/Pub Wks   | 0.05                            | 0.20                            | 0.20  | 0.20  |
| P. W. Maint. Superintendent | 0.00                            | 0.00                            | 0.30  | 0.30  |
| Crew Leader                 | 0.00                            | 0.00                            | 1.20  | 1.20  |
| Supervisor - Maintenance    | 0.30                            | 0.30                            | 0.00  | 0.00  |
| Skilled City Maint. Worker  | 0.00                            | 0.00                            | 0.50  | 0.50  |
| Water Service Technician    | 1.00                            | 1.00                            | 0.00  | 0.00  |
| City Maintenance Worker     | 1.00                            | 0.00                            | 0.00  | 0.00  |
| Administrative Assistant    | 0.05                            | 0.05                            | 0.05  | 0.05  |
| Senior Engineer             | 0.30                            | 0.30                            | 0.60  | 0.60  |
| Sr. Public Works Inspector  | 0.05                            | 0.05                            | 0.05  | 0.05  |
| <b>Total</b>                | <b>2.75</b>                     | <b>1.90</b>                     | <b>2.90</b>   | <b>2.90</b>   |

## Expenditures and Appropriations

**Fund**  
**Department**  
**Program**
**560 Sewer Fund**  
**91 Sewer**  
**9101 Sewer Maintenance**

| <u>Object</u><br><u>Number</u> | <u>Description</u>               | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|--------------------------------|----------------------------------|---------------------------------|---------------------------------|---|---|
| 4001                           | Salaries Full Time               | \$ 160,400                      | \$ 198,462                      | \$ 235,066  | \$ 235,066  |
| 4002                           | Salaries Part Time               | 3,904                           | 0                               | 0   | 0   |
| 4010                           | Salaries Overtime                | 8,310                           | 15,000                          | 10,000  | 10,000  |
| 4014                           | Sick Leave                       | 3,315                           | 4,931                           | 4,573   | 4,573   |
| 4031                           | PERS Retirement & Pick-Up (EPMC) | 36,387                          | 44,439                          | 50,679  | 50,679  |
| 4032                           | Medicare                         | 1,058                           | 1,471                           | 1,906   | 1,906   |
| 4034                           | Compensation Insurance           | 20,028                          | 18,279                          | 22,909  | 22,909  |
| 4036                           | Unemployment Insurance           | 576                             | 595                             | 705   | 705   |
| 4039                           | PERS - POB Contribution          | 0                               | 14,996                          | 23,761  | 23,761  |
| Total Personnel Services       |                                  | 233,977                         | 298,173                         | 349,599   | 349,599   |
| 4051                           | Contract Services                | 70,454                          | 30,131                          | 60,000  | 60,000  |
| Total Contract Services        |                                  | 70,454                          | 30,131                          | 60,000  | 60,000  |
| 4161                           | Uniforms & Safety Equipment      | 1,007                           | 1,200                           | 2,000   | 2,000   |
| 4201                           | Repair & Maintenance Supplies    | 13,038                          | 17,000                          | 18,000  | 18,000  |
| 4453                           | Equipment Rental                 | 80,328                          | 80,328                          | 80,328  | 80,328  |
| 4518                           | In Service Training              | 0                               | 5,000                           | 6,000   | 6,000   |
| 4542                           | Travel, Conference, & Meetings   | 261                             | 2,000                           | 2,000   | 2,000   |
| 4599                           | Depreciation Expense             | 23,933                          | 50,000                          | 0   | 0   |
| 4615                           | Liability Insurance Allocation   | 4,320                           | 2,240                           | 3,785   | 3,785   |
| 4618                           | Cost Allocation                  | 16,307                          | 27,515                          | 27,668  | 27,668  |
| Total Maintenance & Operations |                                  | 139,194                         | 185,283                         | 139,781   | 139,781   |
| 4730                           | Improvements Other Than Bldg     | 0                               | 0                               | 150,000   | 150,000   |
| 4740                           | Machinery & Equipment            | 0                               | 47,000                          | 45,000  | 45,000  |
| Total Capital Outlay           |                                  | 0                               | 47,000                          | 195,000   | 195,000   |
| GRAND TOTAL                    |                                  | 443,626                         | 560,587                         | 744,380   | 744,380   |

Expenditures and Appropriations

| Fund<br>Department<br>Program<br>Sub-Program |                      | 560 Sewer Fund<br>91 Sewer<br>9101 Sewer Capital Projects<br>724 Capital Project |                           |   |   |
|--|----------------------|--|---------------------------|---|---|
| <u>Object<br/>Number</u>                     | <u>Description</u>   | <u>Actual<br/>2004-05</u>  | <u>Budget<br/>2005-06</u> | <u>City Mgr<br/>Recommended<br/>2006-07</u> | <u>City Council<br/>Adopted<br/>2006-07</u> |
| 4776   | Sewer Construction   | \$ 0   | \$ 0                      | \$ 500,000                                  | \$ 500,000                                  |
|  | Total Capital Outlay | 0  | 0                         | 500,000                                     | 500,000                                     |
|  | GRAND TOTAL          | 0  | 0                         | 500,000                                     | 500,000                                     |

Expenditures and Appropriations

**Fund**  
**Department**  
**Program**

**560 Sewer Fund**  
**91 Sewer**  
**9102 Sewer Capital Projects**

| <u>Object</u><br><u>Number</u> | <u>Description</u>             | <u>Actual</u><br><u>2004-05</u> | <u>Budget</u><br><u>2005-06</u> | <u>City Mgr</u><br><u>Recommended</u><br><u>2006-07</u> | <u>City Council</u><br><u>Adopted</u><br><u>2006-07</u> |
|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---|---|
| 4051                           | Contract Services              | \$ 14,813                       | \$ 0                            | \$ 0  | \$ 0  |
|                                | Total Contract Services        | 14,813                          | 0                               | 0   | 0   |
| 4151                           | Operating Supplies             | 8,850                           | 0                               | 0   | 0   |
|                                | Total Maintenance & Operations | 8,850                           | 0                               | 0   | 0   |
|                                | GRAND TOTAL                    | 23,663                          | 0                               | 0   | 0   |