BARKING DOG ABATEMENT INSTRUCTION SHEET

Hawthorne Municipal Code section 6.25.010 - Definition
The Hawthorne Municipal Code section 6.25 (Abatement of Barking Dogs as a Nuisance) states that a dog, which barks in a substantially continuous manner in the daytime or nighttime to the annoyance of people in the neighborhood, is declared to be a nuisance which may be abated by the procedures hereinafter provided.

If you feel that a dog in your neighborhood, by it's barking, falls under this definition, follow the below steps to begin abatement procedures to correct the problem.

1. Contact the Animal Services Bureau at 310-349-2948.
    a. Have the address of the problem dog.
    b. When you speak to the Animal Control Officer, they will verify if the dog is licensed in the City of Hawthorne.
    c. Give the Animal Control Officer your complete name and address.

    Note: your name and address will remain confidential at this point.

2. The Officer will mail out a "Dog Barking Abatement packet" or, you can download it from the City's website.
    a. When you receive the packet from Animal Services, complete the **Barking Dog / Incident Report Form** and return to this office.
    b. Upon receipt of the completed form, we will mail an Abatement Notice to the dog owner advising them that a complaint has been filed with our department and that all noise is to cease immediately.
    c. You will also receive a letter confirming that we have received your complaint and that the Abatement Notice has been sent to the dog owner.
    d. After receiving the confirmation letter from Animal Services, keep a log recording the times and dates of the animal disturbances if the problem does not stop.

3. In most cases, this is what is needed to quiet a barking dog. If not, the next step will be to mail a declaration to the dog owner by certified mail.
    a. In the packet, there will be a Declaration that you may use (or you may write your own) to send to the dog owner.
    b. After mailing the Declaration to the dog owner, mail a copy to the Animal Services Bureau along with a copy of your log recording the animal disturbances.

    Note: At this point, it is necessary that you submit your name and address to the dog owner.

4. Upon receipt of the copy of Declaration, an Animal Control Officer will contact you, will investigate your complaint, and if necessary, hold a City hearing.

CITY OF HAWTHORNE
BARKING DOG / INCIDENT REPORT

HAWTHORNE ANIMAL SERVICES BUREAU
4455 W. 126TH STREET
HAWTHORNE, CA 90250
310-349-2948

REPORTING PARTY INFORMATION (please print)

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

ADDITIONAL WITNESS

NAME ADDRESS PHONE

1. _____

2. _____

DOG OWNER INFORMATION

NAME: _____

ADDRESS: _____

INFORMATION ON BARKING (ATTACH ADDITIONAL SHEET IF NECESSARY)

DATE BARKING OCCURRED: _____ ESTIMATED LENGTH OF TIME: _____

WHERE WAS DOG WHEN BARKING OCCURRED: _____

WHAT DO YOU THINK CAUSED THE DOG(S) TO BARK? (mailman, opossum, cat, etc)

_____

HAVE YOU CONTACTED THE DOG OWNER BEFORE ABOUT THE PROBLEM: _____

DESCRIPTION OF DOGS

TYPE OF DOG(S) COLOR SIZE (S, M, L)

A. _____

B. _____

C. _____

SIGNATURE OF REPORTING PARTY: _____ DATE: _____

BARKING DOG ABATEMENT DECLARATION

DOG OWNER:_____

ADDRESS: _____

HAWTHORNE MUNICIPAL CODE 6.25.015 - UNLAWFUL TO KEEP BARKING DOG
No person shall keep, maintain or harbor within the city any dog which shall by loud and continuous, or loud and frequent barking, disturb the peace and quiet of any neighborhood.

I reside in a residential home located within two hundred yards of the premises where you keep your dog(s).

Within the last month I have heard the dog(s) bark in a loud and continuous manner, which is disrupting the peace and preventing me from being able to enjoy the peace and quiet of my home (additional comments below)

_____

_____

_____

I declare that the barking is causing a deterioration of my emotional health (additional comments below)

_____

_____

_____

I am requesting that the dog(s) be kept inside during specified hours or be removed from the property. (Specify hours below)

_____

_____

_____

I certify that I have mailed a copy of this declaration by certified mail to the dog owner and that I have forwarded a copy to the Animal Services Bureau.

Complainant (please print)

Name _____

Address _____

Signature _____**Date** _____