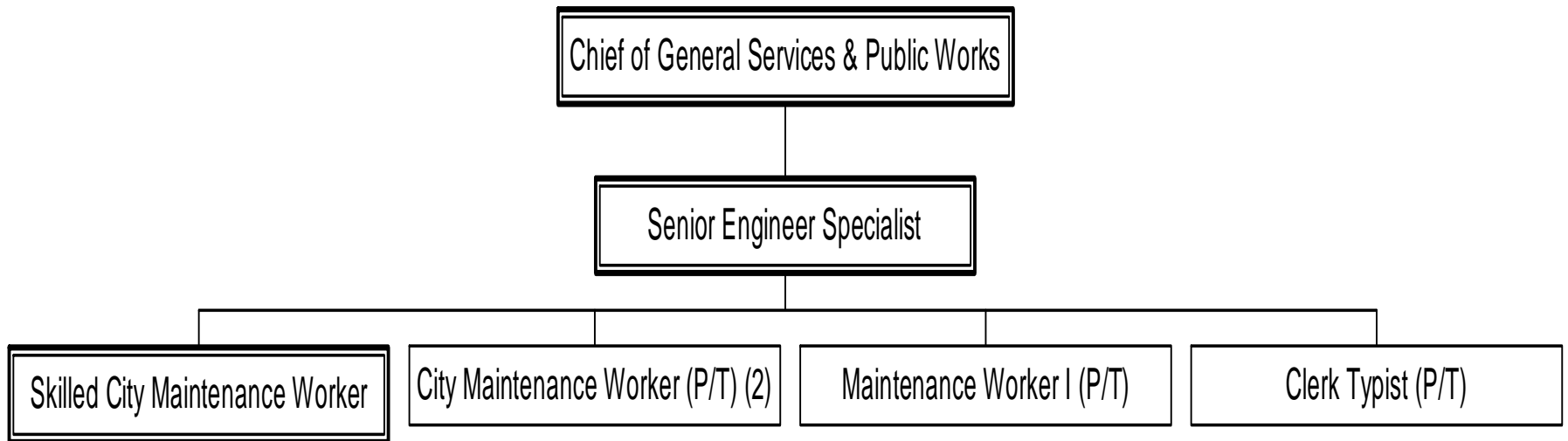


Airport





Fund
Department

520 Airport
35 Airport

Program Summary

Program Description

The Airport Staff is responsible for the operation and safety management of the Hawthorne Municipal Airport in accordance with FAA regulations. Staff is comprised of a Sr. Eng. Specialist, one full time and three part-time employees. Sr. Engineer is in charge of all airfield, aircraft and pilot safety issues, prepares budgets and projections, applies for federal and state grants, negotiates leases, supervises consultants for Master Plan, environmental, filming, and other projects, acts on directives from the FAA, City Council and City Manager. Administrative Staff is responsible for gate key access system, daily cash, vendor billing, financial and general files, daily transit parking monitoring, vehicle parking issues, signage, airfield and other area security, runway surface and lighting inspection/repairs, tower maintenance/repairs, storm water monitoring, and pilot safety issues. On January 1, 2005, the City entered into a Lease Agreement with Hawthorne Airport, LLC, with the management company responsible for handling all tenant issues: billing, accounting, collections, hangar rental, maintenance and inspection, aircraft tiedowns, daily transit parking fees; also building maintenance and repair, custodial issues, electrical and plumbing.

<u>Expenditure Summary</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
Personnel Services	\$ 357,836	\$ 374,615	\$ 403,078	\$ 403,078
Contract Services	41,361	122,224	10,000	10,000
Maintenance & Operations	542,374	334,429	310,329	310,329
Capital Outlay	948,935	33,000	63,000	63,000
Program Total	1,890,506	864,268	786,407	786,407

<u>Personnel Summary</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
Full Time Positions:				
Senior Eng. Specialist	0.80	0.80	0.80	0.80
Skilled City Maint. Worker	1.00	1.00	1.00	1.00
Part Time Posistions:				
City Maintenance Worker	2.00	2.00	2.00	2.00
Maintenance Worker I	0.00	0.00	1.00	1.00
Clerk Typist P/T	1.00	1.00	1.00	1.00
Total	4.80	4.80	5.80	5.80

Expenditures and Appropriations

Fund
Department
Program
520 Airport
35 Airport
3503 Airport Administration

<u>Object Number</u>	<u>Description</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
4001	Salaries Full Time	\$ 162,761	\$ 159,471	\$ 161,532	\$ 161,532
4002	Salaries Part Time	90,688	106,734	112,180	112,180
4010	Salaries Overtime	1,514	6,000	6,000	6,000
4014	Salaries Sick Leave Payouts	2,366	4,974	5,227	5,227
4015	Salaries Vacation Payouts	559	3,644	3,713	3,713
4031	PERS Retirement & Pick-Up (EPMC)	47,057	49,938	51,960	51,960
4032	Medicare	2,790	3,040	3,147	3,147
4034	Compensation Insurance	21,036	21,138	22,196	22,196
4036	Unemployment Insurance	792	799	821	821
4037	PARS	120	0	0	0
4039	PERS - POB Contribution	24,841	27,472	28,247	28,247
4045	Health Insurance Benefits Misc	3,312	29,461	18,127	18,127
4999	Budget Reduction	0	(38,056)	(10,072)	(10,072)
Total Personnel Services		357,836	374,615	403,078	403,078
4051	Contract Services	0	30,000	10,000	10,000
Total Contract Services		0	30,000	10,000	10,000
4115	Duplicating Costs	(600)	0	0	0
4151	Operating Supplies	7,567	13,000	12,000	12,000
4156	Janitorial Supplies	353	3,000	2,000	2,000
4161	Uniforms & Safety Equipment	807	1,500	1,500	1,500
4201	Repair & Maintenance Supplies	5,966	5,000	7,000	7,000
4202	Building Maintenance	16,596	30,000	20,000	20,000
4203	Equipment Maintenance	630	1,500	2,000	2,000
4251	Small Tools & Minor Equipment	466	700	1,000	1,000
4305	Telephone	1,927	2,500	2,500	2,500
4407	Liability Insurance	13,939	0	0	0
4453	Equipment Rental	32,460	37,608	37,608	37,608
4510	Dues & Subscriptions	410	500	600	600
4518	Training	0	2,000	2,000	2,000
4533	Promotion	0	3,000	0	0
4542	Travel, Conference & Meetings	150	0	3,000	3,000
4544	Utilities	25,111	17,000	17,000	17,000
4599	Depreciation Expense	326,804	160,228	160,228	160,228
4615	Liability Insurance Allocation	19,332	10,499	10,499	10,499
4618	Cost Allocation	90,456	31,394	31,394	31,394
Total Maintenance & Operations		542,374	319,429	310,329	310,329
4730	Improvements Other Than Bldg	(7,169)	30,000	60,000	60,000
4740	Machinery & Equipment	106	3,000	3,000	3,000
Total Capital Outlay		(7,063)	33,000	63,000	63,000
GRAND TOTAL		893,147	757,044	786,407	786,407

Expenditures and Appropriations

Fund
Department
Program

520 Airport
35 Airport
3505 Airport Improvement Project
246 2007 Grant

<u>Object</u> <u>Number</u>	<u>Description</u>	<u>Actual</u> <u>2008-09</u>	<u>Budget</u> <u>2009-10</u>	<u>City Mgr</u> <u>Recommended</u> <u>2010-11</u>	<u>City Council</u> <u>Adopted</u> <u>2010-11</u>
4051	Contract Services	\$ 41,361	\$ 0	\$ 0	\$ 0
	Total Contract Services	41,361	0	0	0
4230	State Matching for Grants	139,052	0		
4620	City Matching for Grants	65,705	0	0	0
4730	Improvements other than Bldg	751,241	0	0	0
	Total Capital Outlay	955,998	0	0	0
	GRAND TOTAL	997,359	0	0	0

Expenditures and Appropriations

Fund
Department
Program

520 Airport
35 Airport
3505 Airport Improvement Project
263 2006 Grant

<u>Object Number</u>	<u>Description</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
4051	Contract Services	\$ 0	\$ 92,224	\$ 0	\$ 0
	Total Contract Services	0	92,224	0	0
4620	City Matching for Grants	0	15,000	0	0
	Total Capital Outlay	0	15,000	0	0
	GRAND TOTAL	0	107,224	0	0



Fund 560 Sewer Fund
Department 91 Sewer
Program 9101 Sewer Maintenance

Program Summary

Program Description

This program maintains sanitary sewers. Sanitary sewers are routinely flushed to keep lines clean and free flowing. Storm sewer catch basins are cleaned to prevent back-up of storm water and sewer overflows. In addition, this program funds the capital improvements to the City's sewer infrastructure.

<u>Expenditure Summary</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
Personnel Services	\$ 434,771	\$ 465,069	\$ 495,456	\$ 495,456
Contract Services	175,184	150,000	150,000	150,000
Maintenance & Operations	175,179	204,510	204,510	204,510
Machinery & Equipment	23,088	100,000	100,000	100,000
Capital Outlay	173,947	2,000,000	0	0
Program Total	982,169	2,919,579	949,966	949,966

<u>Personnel Summary</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
Full Time Positions:				
Chief of Gen Svcs/Pub Wks	0.20	0.20	0.20	0.20
P.W. Maint. Superintendent	0.30	0.30	0.30	0.30
UT Coordinator/Flt. Super.	0.05	0.00	0.00	0.00
Crew Leader	0.70	0.45	0.45	0.45
Sewer Service Technician	0.00	1.00	1.00	1.00
City Maintenance Worker	1.00	0.00	0.00	0.00
Administrative Assistant	0.05	0.05	0.05	0.05
Senior Eng. Specialist	0.10	0.10	0.10	0.10
Senior Engineer	0.30	0.30	0.30	0.30
Associate Engineer	0.80	0.80	0.80	0.80
Housing Specialist	0.50	0.50	0.50	0.50
Sr. Public Works Inspector	0.00	0.05	0.00	0.00
Senior Building Inspector	0.00	0.00	0.05	0.05
Part Time Positions:				
Administrative Intern	0.00	0.00	1.00	1.00
Crew Leader	0.00	0.25	0.25	0.25
Total	4.00	4.00	5.00	5.00

Expenditures and Appropriations

Fund
Department
Program
560 Sewer Fund
91 Sewer
9101 Sewer Maintenance

<u>Object Number</u>	<u>Description</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
4001	Salaries Full Time	\$ 299,056	\$ 305,433	\$ 313,163	\$ 313,163
4002	Salaries Part Time	0	4,200	11,544	11,544
4010	Salaries Overtime	8,407	20,000	20,000	20,000
4014	Salaries Sick Leave Payouts	2,883	4,441	4,741	4,741
4015	Salaries Vacation Payouts	2,552	5,227	6,004	6,004
4031	PERS Retirement & Pick-Up (EPMC)	64,375	69,244	72,003	72,003
4032	Medicare	3,954	4,152	4,366	4,366
4034	Compensation Insurance	23,628	26,101	26,447	26,447
4036	Unemployment Insurance	864	929	974	974
4039	PERS - POB Contribution	29,026	31,521	32,318	32,318
4045	Health Insurance Benefits Misc	26	18,488	23,423	23,423
4999	Budget Reduction	0	(24,667)	(19,527)	(19,527)
	Total Personnel Services	434,771	465,069	495,456	495,456
4051	Contract Services	175,184	150,000	150,000	150,000
	Total Contract Services	175,184	150,000	150,000	150,000
4161	Uniforms & Safety Equipment	2,378	2,000	2,000	2,000
4201	Repair & Maintenance Supplies	19,517	20,000	20,000	20,000
4245	Fog Program Costs	43,577	30,000	30,000	30,000
4453	Equipment Rental	42,168	52,056	52,056	52,056
4518	In Service Training	3,438	4,000	4,000	4,000
4542	Travel, Conference, & Meetings	457	2,000	2,000	2,000
4599	Depreciation Expense	31,268	31,268	31,268	31,268
4615	Liability Insurance Allocation	4,704	5,638	5,638	5,638
4618	Cost Allocation	27,672	57,548	57,548	57,548
	Total Maintenance & Operations	175,179	204,510	204,510	204,510
4730	Improvements Other Than Bldg	23,088	100,000	100,000	100,000
	Total Machinery & Equipment	23,088	100,000	100,000	100,000
	GRAND TOTAL	808,222	919,579	949,966	949,966

Expenditures and Appropriations

Fund Department Program Sub-Program		560 Sewer Fund 91 Sewer 9101 Sewer Maintenance 724 Capital Project			
<u>Object Number</u>	<u>Description</u>	<u>Actual 2008-09</u>	<u>Budget 2009-10</u>	<u>City Mgr Recommended 2010-11</u>	<u>City Council Adopted 2010-11</u>
4776	Sewer Construction	\$ 173,947	\$ 2,000,000	\$ 0	\$ 0
	Total Capital Outlay	173,947	2,000,000	0	0
	GRAND TOTAL	173,947	2,000,000	0	0